

DRAFT MINUTES

2024/24

CUDDINGTON PARISH COUNCIL
Draft Minutes of the Parish Council Meeting held in the Bernard Hall
TUESDAY 25th JUNE 2024 at 7pm

PRESENT: Ken Brown (**KB**), Andrew Hughes (**AH**), Eman Parker (**EP**), Lorraine Stevens (**LS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were no Parishioners present.

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

Lorraine Stevens informed the meeting of the sad passing of Jennifer Schram De Jong. Jennifer had been a Parish Councillor for many years and was instrumental in the clubhouse refurbishment project. She was a Trustees of the Nicholas Almond Trust and co-ordinated the poppy appeal in both Cuddington, Nether Winchendon and Chearsley. Lorraine said Jennifer was a woman of immense character, instrumental in Cuddington and worked hard for the village across many clubs and societies. She will be greatly missed. The PC extended its condolences to Jennifer's family and friends.

1. Apologies

Raven Stevens (**RS**), Ken Trew (**KT**), Malcom Thomas (**MT**) and Ashley Waite (**AW**)

2. Approval of Draft Minutes

The Draft Minutes of the May meeting were **agreed and signed** as a true record by LS, Chair.

3. Matters Arising

- **Assets of Community Value:** Expiry dates: Crown PH (15.09.25).
- **Registration of Parish Council Land with Land Registry.** All information submitted.
- **Replacement Nameplates - *Tibby's Lane* and *The Green*.** Ongoing.
- **Improved Mobile Phone Signal.** Ongoing. It is understood that Haddenham PC is installing a mast (Haddenham Airfield Playing Field). **ACTION: CLERK to enquire.**
- **Gifted Tree.** Installation of plaque. **ACTION: CLERK to chase Ben Clayton.**
- **Inspection of gully near bus stop.** Order in place to clean and jet drainage line to gully and also clean gully near bus stop. Flooding has delayed lower priority work until start of winter.
- **Commonwealth War Grave Sign (CWGC).** Will be installed before Remembrance Sunday.
- **Tree Register and Maintenance Plan.** Ongoing.
- **Parking on verges in Bernard Close.** Improvement noted. **ACTION: CLERK to write and thank residents. To also obtain quotation for Bollards on Upper Green (outside pub, and at the entrance to Dadbrook Road) and assign project to Councillor.**
- **Planning – View of Councillors.** Bucks Council has confirmed that at Parish Level, it is thought that a Councillor can express their personal views without prejudicing the Parish Council, as the PC submits its representation as a corporate body (majority decision) rather than as an individual (and the PC, itself, is not the decision-making body).
- **Certificate of Lawfulness.** **ACTION: CLERK to set up notifications on Planning Portal.**
- **Mirror at Crossroad at Crown.** **ACTION: KMB/LS to research replacement mirror.**
- **Improvements to Welford Way Garden.** No response from Fairhive Homes for repairs to wall. **ACTION: CLERK to agenda maintenance for September meeting.**

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www.cuddingtonvillage.com

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4. Declarations of Interest

There were no interests declared.

5. Contributions from Buckinghamshire Council Councillors.

There were none.

6. Correspondence

Email from Parishioner requesting permission to trim and maintain a hedge, plant replacement hedging, and remove a dead tree, ivy and weeds that is believed to be on Parsh land. **ACTION: MT to ask tree surgeon to assess.**

7. Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)

There were no new planning applications to consider.

8. Infrastructure Projects

ACTION: CLERK to bring forward to future meeting.

9. Road Safety Projects – please also see Highways and Traffic page of website.

- **Resurfacing and refreshing of road markings, refreshing coloured surfacing and dragons' teeth markings on the approaches to the village.** Order in place in to refresh the lining on at the south entrance to the village (end August/September)/.
- **Village Gates at all three entrances to village.** Estimate accepted (£10,489.22). Reviewed proposals circulated by David Cairney, Senior Design Engineer, Buckinghamshire Highways and accepted by the Parish Council. **ACTION: CLERK to liaise for timings/invoice payment.**
- **Speed Indicator Devices.** **ACTION: CLERK to request removal of all obsolete equipment (Colin Woolford).**

10. Footpath Project - Replacement of Stiles/Gates

AH has followed up with rIPPLE who plan to replace the two stiles on land owned by the Allotment Society and three stiles with two gates towards Nether Winchendon. The delay has been caused to a backlog of their work schedule over the prolonged bad weather and work will be completed as their schedule permits. AH has written to the landowners along Footpath 3 to assess ways to address isolated patches that are more difficult to pass in wet weather.

11. Playground

Bench re-sanded and varnished (KMB). Quotation accepted for installation of two paving slabs at entrance gate (£360 including VAT). **ACTION: CLERK to instruct. EP to attend the Routine Inspection & Maintenance of Play Areas on 31.07.24 (9.30am-3pm). CLERK to book.**

12. Street Nameplates Audit

Full audit of street nameplates conducted. **ACTION: KMB to carry out maintenance where necessary. CLERK to report replacement of Holly Tree Lane and Lower Church Street nameplates on [Fix My Street](#).**

13. Village Map

Councillors have agreed to the commissioning of a village map to be used as a permanent display. The bus stop (south side) was thought an ideal location. **ACTION: CLERK to re-agenda for July meeting.**

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14. Assets of Community Value

Councillors agreed to renominate Cuddington Store and Post Office as a community asset.
ACTION: LS/CLERK to prepare and submit.

15. Reports from Councillors attending meetings/outside organisations including CPFA

Bernard Hall Committee meeting. Attended by LS. The Committee are progressing the installation of a TV monitor for community use.

16. Finance

- **Balance from Minutes of previous meeting** (28th May 2024): **£26,056.80**
- **Receipts: £0.00**
- **BACS Debits: £1,000.00** (Donation to Baptist Chapel)
- **Less Transfer to Cuddington Parish Council Savings Account: £0.00**
- **Balance of Bank Account: £25,056.80** (as at 19th June 2024)
- **Available Funds: £106,472.21** (balance of bank account plus balance of savings account (£81,415.41 including interest (£220.67))
- a. **Orders for Payment: £3,245.99**
 - **Venetia Davies - £511.57** (£486.72 + £15.00 (Use of Home) + £9.85 (postage)
 - **Wellers Hedley - £1,440.00** (£1,200.00 + £240.00 VAT) (Solicitor fee for Lease for Playing Fields)
 - **Blades Turf Care Limited - £732.00** (£610.00 + £162.00 VAT). (Village Green cut - £220.00, Village Verge Cutting £390.00)
 - **Neal Waters - £225.00** (5 x playground cuts)
 - **Trustees of Bernard Hall - £42.00** (May – Annual Village Meeting)
 - **JRB Enterprise - £197.16** (£149.80 + £14.50 VAT) (Dog Bags)
 - **Sign Wizzard Limited - £98.26** (£81.88 + £16.38 VAT) (Village Library images)
 - **BALANCE (Current Account): £21,810.81** (Available Funds less Orders for Payment).
 - **BALANCE (Savings Account): £81,415.41**
- b) **Management Report** – June 2024 circulated.

17. Items for Information

- **H&W Community Boards Workshop** – 16th July at 6.30pm, Bernard Hall. **ACTION: LS and KB to host.**
- **Chairing Skills** – 17th July 2024 (6.30-8pm). **ACTION: LS to attend.**
- **Reporting a problem on highway.** Please visit [Fix My Street](#)

18. Date and Time of Next Meeting:

TUESDAY 30TH JULY 2024 at 7pm in the Bernard Hall